

Protean eGov Technologies Limited



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Standard Operating Procedure On Processing of UPS Claim Benefits

Request initiated by Subscriber (*Form B1*)

Verified by DDO and Authorized by PAO

(For existing Central Govt. Retirees on or after 01-Apr-25)

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REVISION HISTORY

Sr. No.	Date of Revision	Ver	Section Number	Description of Change
1	11/07/2025	1.0	-	Initial Version

Acronyms and Abbreviations

The following acronyms and abbreviations have been used in this document:

ACRONYM	DESCRIPTION
CRA	Central Recordkeeping Agency
PFRDA	Pension Fund Regulatory and Development Authority
UPS	Unified Pension Scheme
NPS	National Pension System
PRAN	Permanent Retirement Account Number
CG	Central Government
Pr.AO	Principal Accounts Office
PAO	Pay & Accounts Office
DDO	Drawing & Disbursing Officer
OTP	One Time Password

Index

Sr. No	Topic
1	Background
2	Verification of request by DDO (as a verifier)
3	Authorisation of request by PAO (as an authoriser)

1. Background:

The Unified Pension Scheme (UPS) was introduced as an option under the National Pension System (NPS) by the Central Government for the Central Government employees covered under NPS so that they may receive an assured payout after their retirement. It is a 'fund-based' payout system which relies on the regular and timely accumulation and investment of applicable contributions (from both the employee and the employer (the Central Government)) for grant of monthly payout to the retiree

The Unified Pension Scheme has been made operational from April 1st, 2025.

Central Govt. Subscriber s who are retiring on or after April 1, 2025 can migrate to UPS in case the Subscriber intends to opt UPS. Such Subscriber s on the retirement can Claim Benefits under UPS. These Subscriber s can initiate the claim process online through the e-NPS portal or can submit **Form B1** to the associated DDO.

This document explains the Standard Operating Procedure (SoP) on processing UPS Claim benefits (Form B1) by nodal office for the request initiated by the Subscriber Online through the eNPS portal, wherein the request needs to be verified by DDO and further authorised by PAO.

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

2. Verification of request by DDO

UPS Subscriber will initiate withdrawal request through eNPS portal (<https://enps.nsdl.com/eNPS/NationalPensionSystem.html>).

On successful generation of the request, the same will be available to view by the DDO for verification.

- A. DDO user (henceforth referred as verifier) is required to login into the CRA system (<https://cra-nsdl.com/CRA/>) using the User ID and password.

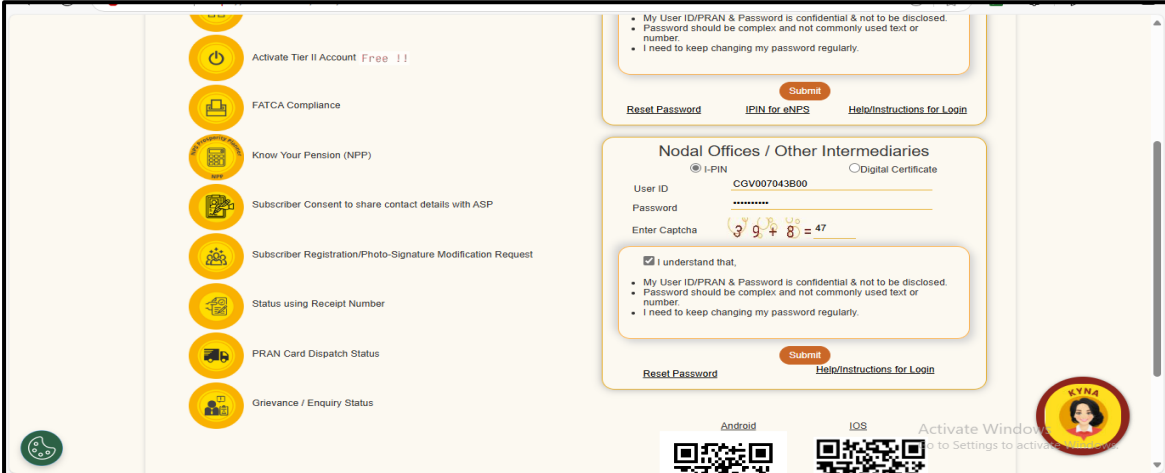


Figure 1

- B. The verifier needs to select “Unified Pension Scheme” menu and click on option “**Claim UPS Benefits (Retirees on or after 01- Apr-25)**”

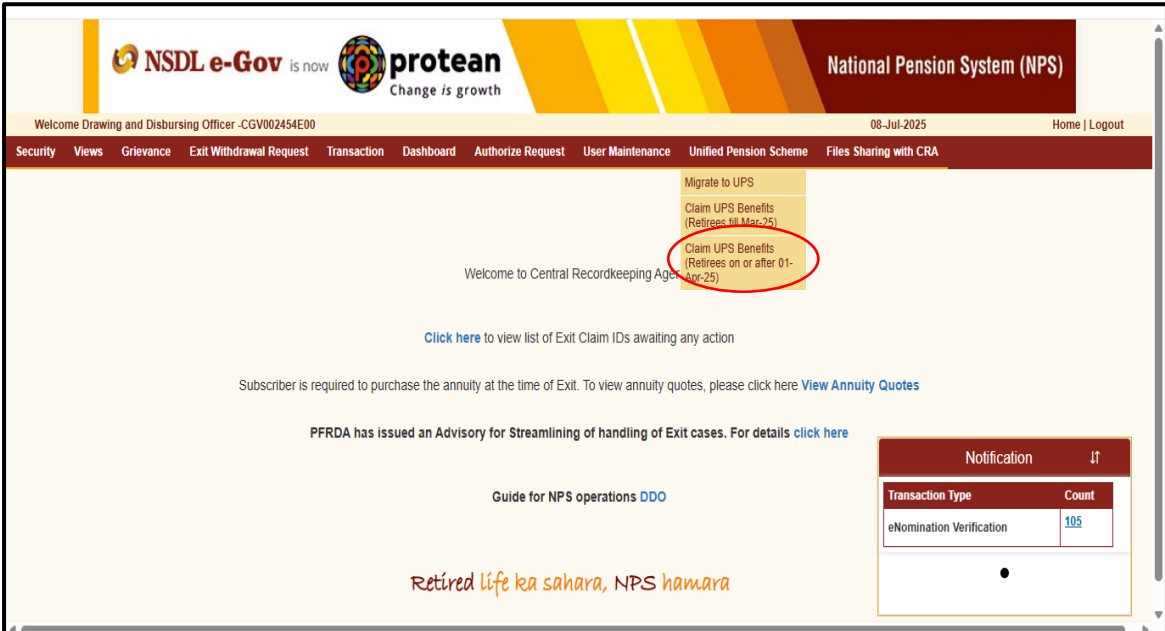


Figure 2

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- C. The verifier needs to select 'verify Subscriber initiated Request' option. After selection, the verifier needs to enter either PRAN/Ack ID details or the date range. In case if date range is entered, all pending request will appear for authorization. *(The difference between the From and To Date cannot be greater than 15 days).*

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National Pension System (NPS)

User Id: CGV002454E00

Back to Main Menu

Claim UPS Benefits (Retirees on or after 01-Apr-25)

☐ Initiate Request ☒ Verify Subscriber Initiated Request ☐ Complete Pending Request ☐ View Request Status

Request Verification/Authorization

PRAN

Acknowledgement Number

From Date*

To Date*

DD/MM/YYYY

DD/MM/YYYY

Submit Reset

Note

* From Date and To Date will be the Date of Initiation of Claim UPS benefits Request

Figure 3A

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National Pension System (NPS)

User Id: CGV002454E00

Back to Main Menu

Claim UPS Benefits (Retirees on or after 01-Apr-25)

☐ Initiate Request ☒ Verify Subscriber Initiated Request ☐ Complete Pending Request ☐ View Request Status

Request Verification/Authorization

PRAN

Acknowledgement Number

From Date*

To Date*

110000156168

DD/MM/YYYY

DD/MM/YYYY

Submit Reset

Note

* From Date and To Date will be the Date of Initiation of Claim UPS benefits Request

Figure 3B

On entering PRAN details, the verifier needs to click on submit. On clicking submit button, the request initiated by the Subscriber will be displayed.

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National Pension System (NPS)

User Id: CGV002454E00

Back to Main Menu

Claim UPS Benefits (Retirees on or after 01-Apr-25)

☐ Initiate Request ☒ Verify Subscriber Initiated Request ☐ Complete Pending Request ☐ View Request Status

Request Verification/Authorization

PRAN

Acknowledgement Number

From Date*

To Date*

110000156168

DD/MM/YYYY

DD/MM/YYYY

Submit Reset


Acknowledgement Number	Request Date	PRAN	Initiated By	Last Action Taken	Pending With	Action
1000000749	07-07-2025	110000156168	110000156168	Initiated by Subscriber	DDO Initiator	Accept/Reject

Figure 3C

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

D. The verifier needs to verify the details enter by the Subscriber under each tab beginning with Subscriber Details Tab till **Document upload tab** and click on **Next Button** to proceed further.

➤ Subscriber details:


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National Pension System (NPS)

User ID: CGV002454E00

[Back to Main Menu](#)

Claim UPS Benefits (Retirees on or after 01-Apr-25) - Request Initiation

PRAN: 110000156168
 DDO Registration No.: CGV002454E
 PAO Registration No.: 2005496
 DDO Ack ID: 1000000749

Subscriber Name: Ashwin Vijay Limaye
 DDO Name: Central Record Office ITBP
 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi
 Subscriber Ref Ack ID: 10707202518000986

[Subscriber Details](#)
[Office Record and Subscriber Bank Details](#)
[Employment and Service Details](#)
[Valuation and UPS Benefits](#)
[Document Upload](#)
[Cancel Request](#)

Withdrawal Type

Withdrawal Type * Superannuation
 Superannuation Type * Superannuation

Personal Details

Subscriber Name * ASHWIN VIJAY LIMAYE
 PRAN* 110000156168

Personal Details

Subscriber Name *	ASHWIN VIJAY LIMAYE	PRAN*	110000156168
Date of Birth*	01/01/2000	Gender*	Male
PAN*	AKLPDS490N	Flat/House No./Bldg. Name*	PLOT NO 75 SHRI NIWAS
Street/Locality	MAIN ROAD	Village and Post Office/Block	ABHINAV NAGAR
City/District*	BORIVALI EAST,BORIVLI EA	State/Union Territory*	Maharashtra
Pincode*	400066	Country*	India
Telephone No.(if any)		Mobile Number for correspondence*	9833981362
Email ID for correspondence *	ASHWINL@PROTEANTECH.II	Marital Status*	Married
Legally Wedded Spouse First Name*	AAAA	Legally Wedded Spouse Mobile No.*	9920330472
Legally Wedded Spouse Middle Name	BBBB	Legally Wedded Spouse E-mail Id.*	VINODV@PROTEANTECH.IN
Legally Wedded Spouse Last Name	CCCC	Legally Wedded Spouse PAN	
Legally Wedded Spouse Date of Birth*	01/02/2002	Legally Wedded Spouse Aadhaar No.(Last 4 digits of Aadhaar No.)	
Legally Wedded Spouse Gender*	Female		

KYC Details

Document	Document Type	Identification Number	Validity (in case of Passport and Driving License)
Aadhaar No.*(voluntary) /DL/ Passport/Voter ID/CERSAI ID/ Letter issued by NPR	Aadhaar No.*(voluntar)	XXXXXXXX8962	DD/MM/YYYY

Final Withdraw Percentage (can be availed upto 60% of corpus)

Final Withdrawal Percentage 50

☒ I am exercising this option being fully aware that the final withdrawal will proportionately reduce the assured payout.*

Declaration


☒ I Ashwin Vijay Limaye Son / Daughter of Mr. / Mrs. BVBX CVZ CHVXDHYCY a subscriber of Unified Pension Scheme (UPS) with PRAN 110000156168 and have fully read and understood the provisions of Unified Pension Scheme (UPS) as notified by GoI vide notification F. No. FX-1/3/2024-PR, dated 24/01/2026 and PFRDA (Operationalisation of Unified Pension Scheme under National Pension System) Regulations, 2025 as amended from time to time, I hereby declare that I am eligible to avail benefits under UPS in terms of the aforesaid notification and Regulations. I certify that the information given above is true and correct.
 I authorize the CRA, NPS Trust or any other entity connected with UPS to collect and share data/ details of my necessary personal information for the purpose of the said scheme regulated under the PFRDA Act, 2013 and the relevant regulations notified thereunder.*

[Save and Proceed](#)
[Close](#)

Figure 4A

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

➤ Office Record and Subscriber Bank details:


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National Pension System (NPS)

User ID: CGV002454E00
 Back to Main Menu

Claim UPS Benefits (Retirees on or after 01-Apr-25) - Request Initiation

PRAN: 110000156168
 DDO Registration No.: CGV002454E
 PAO Registration No.: 2005496
 DDO Ack ID: 1000000749

Subscriber Name: Ashwin Vijay Limaye
 DDO Name: Central Record Office ITBP
 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi
 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details | **Office Record and Subscriber Bank Details** | Employment and Service Details | Valuation and UPS Benefits | Document Upload

Cancel Request

Office Record Details

File No.*
 UPS Payment Order (UPO No.)* 200549625110000156168

Subscriber Bank Details

Bank Account No* 13331140008829
 Bank Account Type* Joint with legally wedded Spouse
 IFS Code* HDFC0001333
 Bank Name* STATE BANK OF INDIA
 Bank Account Verification Status **Verified**

☒ Please ensure that the Government servant is the Primary Account holder in the Joint Account.*

Save and Proceed Close

Figure 4B

➤ Employment and Service details:

Claim UPS Benefits (Retirees on or after 01-Apr-25) - Request Initiation

PRAN: 110000156168
 DDO Registration No.: CGV002454E
 PAO Registration No.: 2005496
 DDO Ack ID: 1000000749

Subscriber Name: Ashwin Vijay Limaye
 DDO Name: Central Record Office ITBP
 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi
 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details | Office Record and Subscriber Bank Details | **Employment and Service Details** | Valuation and UPS Benefits | Document Upload

Cancel Request

Employment Details

Date of Superannuation* 05/06/2025
 Date of Start of Payout* 06/06/2025
 Date of joining Central Govt services (Date from which Qualifying service shall be computed in for UPS benefits)* 27/07/2004
 Employee Code / ID* P098
 Length of Qualifying service in months as per service record* 250
 No of qualifying service in half years (completed Six Months, fraction to be ignored)* 41

Month	Year	Basic Pay (A)	Dearness Allowance (B)	Total (A+B)
14 SEPTEMBER	2024	35,000	0	35,000
11 AUGUST	2024	35,000	0	35,000
12 JULY	2024	35,000	0	35,000
Average of 12 months (B)		35,000		
50% of Average (B/2)		17,500		

Salary details of last month before superannuation

Month JUNE
 Year 2025
 Basic Pay (includes non-practicing allowance (NPA), if any (A)) 35,000
 Dearness Allowance (B) 15,000
 Total (A+B) 50,000

Save Cancel

Figure 4C

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

➤ Valuation and UPS benefit:

Claim UPS Benefits (Retirees on or after 01-Apr-25) - Request Initiation

PRAN: 110000156168 Subscriber Name: Ashwin Vijay Limaye
 DDO Registration No.: CGV002454E DDO Name: Central Record Office ITBP
 PAO Registration No.: 2005496 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi
 DDO Ack ID: 1000000749 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details Office Record and Subscriber Bank Details Employment and Service Details **Valuation and UPS Benefits** Document Upload

[Cancel Request](#)

Details for calculation of UPS benefits payable to subscriber (available in CRA system)

Individual Corpus (IC): (Value of Corpus as on Date of Superannuation/ Retirement)	1,61,76,035.48
Benchmark Corpus (BC): (on Date of Superannuation/ Retirement)	1,89,83,369.97
Final Withdrawal (FW in %)	50

Assured Payout to Subscriber	14,583.34
Admissible Payout (after applicable adjustment on assured payout on account of (a) individual Corpus via-a-via Benchmark Corpus and (b) lump-sum withdrawal)	6,214
DR percentage on the date of Superannuation	55
DR amount on admissible payout (based on DR rate on different dates)	3,418

UPS Benefits payable to Subscribers

Lumpsum Payment (one-time)	2,05,000
Excess, if any, of Individual Corpus via-a-via Benchmark Corpus	0
Final Withdrawal Amount	80,88,017.74
Monthly Admissible Payout in Rs.	9,632
Arrears of Admissible Payout and Applicable DR	0

Figure 4D

➤ Documents upload

Subscriber Details Office Record and Subscriber Bank Details Employment and Service Details Valuation and UPS Benefits **Document Upload**

[Cancel Request](#)

File Successfully Uploaded

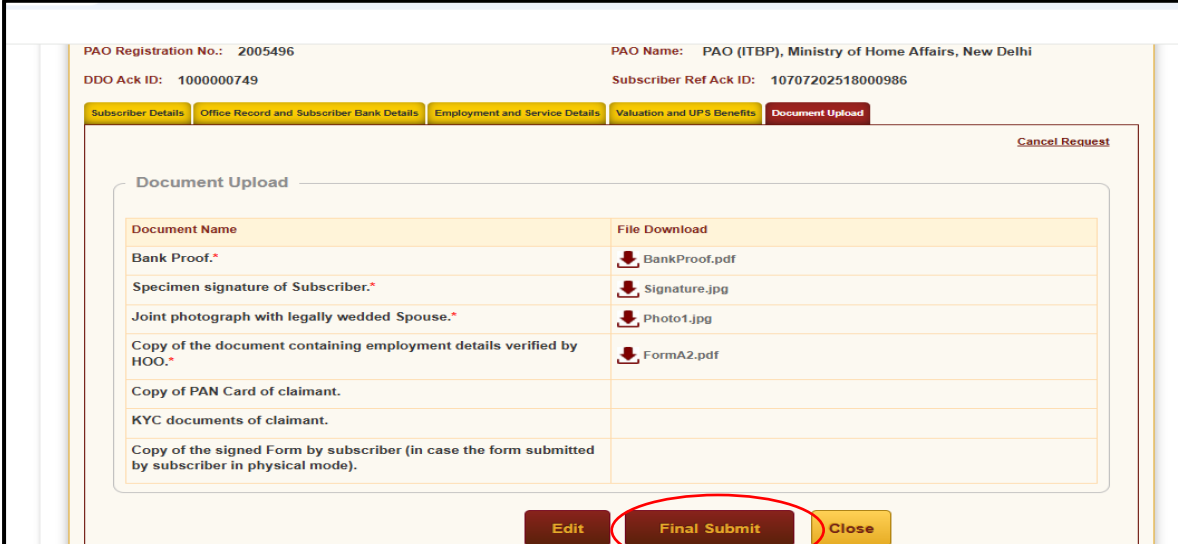
Document Upload

Document Name	Attach File	File Download
Bank Proof.*	FILE UPLOADED BY SUBSCRIBER	BankProof.pdf
Specimen signature of Subscriber.*	FILE UPLOADED BY SUBSCRIBER	Signature.jpg
Joint photograph with legally wedded Spouse.*	FILE UPLOADED BY SUBSCRIBER	Photo1.jpg
Copy of the document containing employment details verified by HOO.*	<input type="button" value="Choose File"/> No file chosen	FormA2.pdf
Copy of PAN Card of claimant.	<input type="button" value="Choose File"/> No file chosen	
KYC documents of claimant.	<input type="button" value="Choose File"/> No file chosen	
Copy of the signed Form by subscriber (in case the form submitted by subscriber in physical mode).	<input type="button" value="Choose File"/> No file chosen	

Figure 4E

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- E. The verifier needs to upload documents containing employment details as verified by HOO. Once the documents are uploaded, the verifier needs to click on 'Confirm and Procced'. The verifier can edit the details by selecting 'edit' button or needs to click on 'Final Submit'.



PAO Registration No.: 2005496 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi
DDO Ack ID: 1000000749 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details Office Record and Subscriber Bank Details Employment and Service Details Valuation and UPS Benefits Document Upload

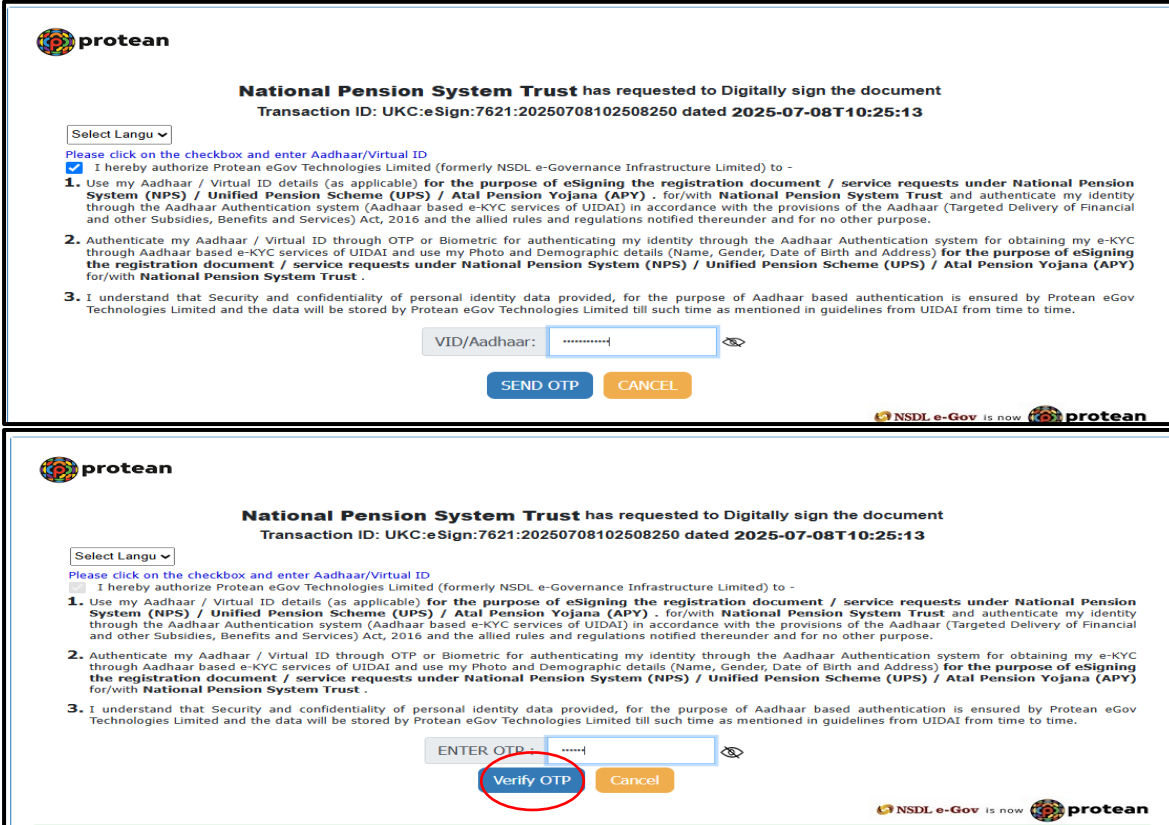
Document Upload

Document Name	File Download
Bank Proof.*	BankProof.pdf
Specimen signature of Subscriber.*	Signature.jpg
Joint photograph with legally wedded Spouse.*	Photo1.jpg
Copy of the document containing employment details verified by HOO.*	FormA2.pdf
Copy of PAN Card of claimant.	
KYC documents of claimant.	
Copy of the signed Form by subscriber (in case the form submitted by subscriber in physical mode).	

Edit Final Submit Close

Figure 5

- F. The verifier will be redirected to e-sign website for e-sign of the UPS claim benefit request. The verifier needs to enter his/her VID or Aadhaar details and enter the OTP which is communicated on Aadhaar linked mobile number (of the user).



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National Pension System Trust has requested to Digitally sign the document
Transaction ID: UKC:eSign:7621:20250708102508250 dated 2025-07-08T10:25:13

Select Language

Please click on the checkbox and enter Aadhaar/Virtual ID

☒ I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -

- Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) for/with National Pension System Trust and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
- Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) for/with National Pension System Trust.
- I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Limited and the data will be stored by Protean eGov Technologies Limited till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar: [input field]

SEND OTP CANCEL

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National Pension System Trust has requested to Digitally sign the document
Transaction ID: UKC:eSign:7621:20250708102508250 dated 2025-07-08T10:25:13

Select Language

Please click on the checkbox and enter Aadhaar/Virtual ID

☒ I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -

- Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) for/with National Pension System Trust and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
- Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) for/with National Pension System Trust.
- I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Limited and the data will be stored by Protean eGov Technologies Limited till such time as mentioned in guidelines from UIDAI from time to time.

ENTER OTP: [input field]

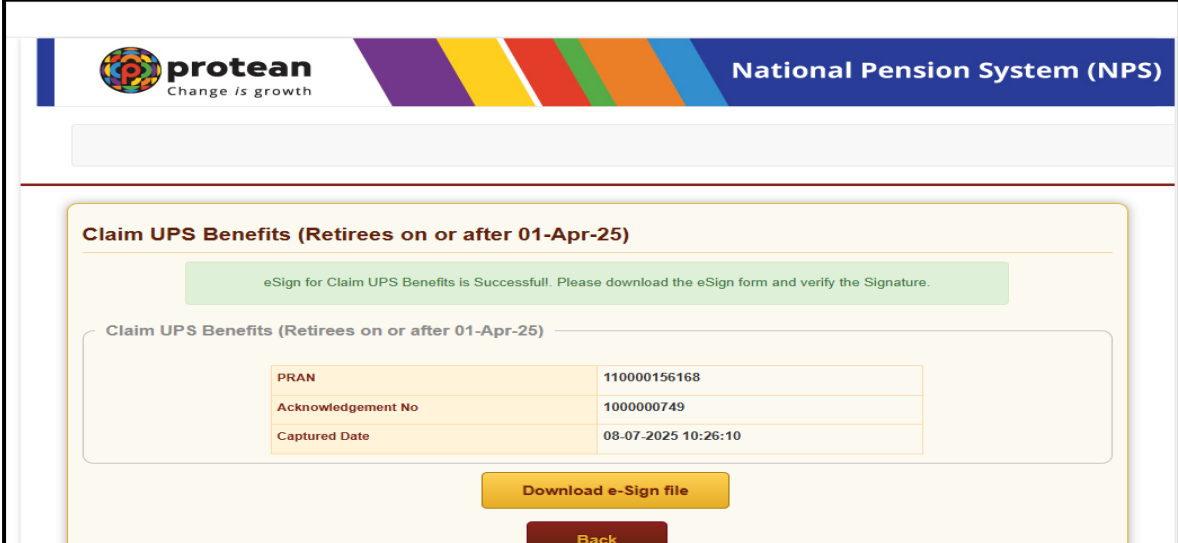
Verify OTP Cancel

NSDL e-Gov is now protean

Figure 6

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- G. Once the OTP is verified, the verifier will get a confirmation message **“eSign for Claim UPS Benefit is Successful”** on screen. The verifier shall download the e-signed Claim UPS Benefit document.



Claim UPS Benefits (Retirees on or after 01-Apr-25)

eSign for Claim UPS Benefits is Successful. Please download the eSign form and verify the Signature.

Claim UPS Benefits (Retirees on or after 01-Apr-25)

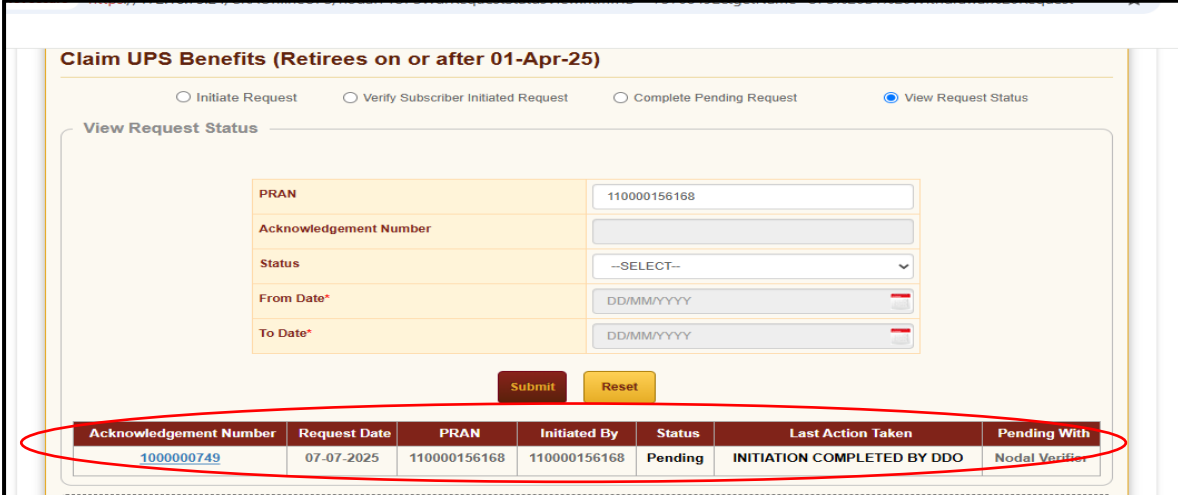
PRAN	110000156168
Acknowledgement No	1000000749
Captured Date	08-07-2025 10:26:10

[Download e-Sign file](#)

[Back](#)

Figure 7

- H. The nodal office can check status of the request in “view request status”



Claim UPS Benefits (Retirees on or after 01-Apr-25)

☐ Initiate Request ☐ Verify Subscriber Initiated Request ☐ Complete Pending Request ☒ View Request Status

View Request Status

PRAN	110000156168
Acknowledgement Number	1000000749
Status	--SELECT--
From Date*	DD/MM/YYYY
To Date*	DD/MM/YYYY

[Submit](#) [Reset](#)

Acknowledgement Number	Request Date	PRAN	Initiated By	Status	Last Action Taken	Pending With
1000000749	07-07-2025	110000156168	110000156168	Pending	INITIATION COMPLETED BY DDO	Nodal Verifier

Figure 8

3. Authorisation of requests by PAO User (PAO Authoriser)

- A. PAO Checker user (henceforth known as Authoriser) is required to login into the CRA system (<https://cra-nsdl.com/CRA/>) using the User ID and password. The authoriser needs to select "Unified Pension Scheme" menu and click on option "Claim UPS Benefits (Retirees on or after 01- Apr-25)"

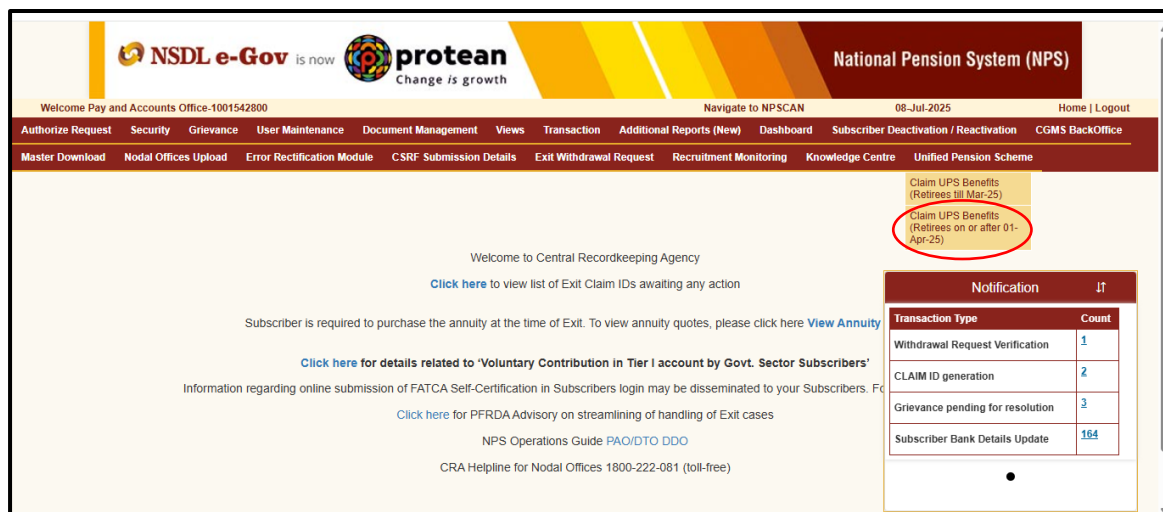
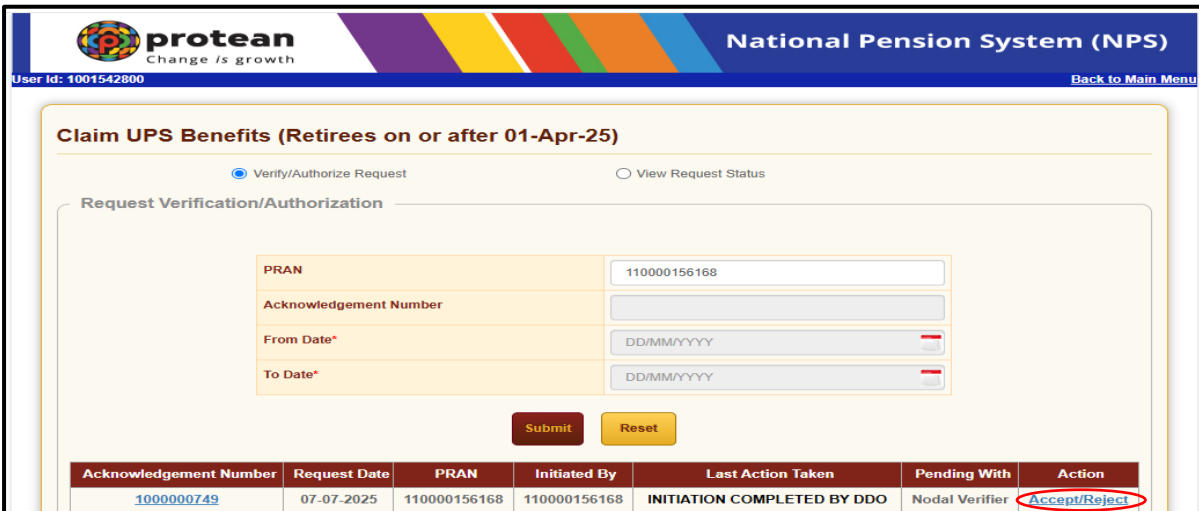


Figure 9

- B. The authoriser needs to select the option "Verify/Authorize Request". After selection, PAO authoriser needs to enter either PRAN/Ack id details or the date range. In case if date range is entered, all pending request will appear for authorization. *(The difference between the From and To Date cannot be greater than 15 days).*

The authoriser needs to click on Accept/Reject hyperlink to take the appropriate action on the said request.



Acknowledgement Number	Request Date	PRAN	Initiated By	Last Action Taken	Pending With	Action
1000000749	07-07-2025	110000156168	110000156168	INITIATION COMPLETED BY DDO	Nodal Verifier	Accept/Reject

Figure 10

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- C. The authoriser needs to verify the details verified by the maker under each tab beginning with Subscriber Details Tab till Document upload tab and click on **Next Button** to proceed further.

Claim UPS Benefits (Retirees on or after 01-Apr-25) - Request Verification

PRAN: 110000156168 Subscriber Name: ASHWIN VIJAY LIMAYE

DDO Registration No.: CGV002454E DDO Name: Central Record Office ITBP

PAO Registration No.: 2005496 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi

DDO Ack ID: 1000000749 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details Office Record and Subscriber Bank Details Employment and Service Details Valuation and UPS Benefits Document Upload Approve Details

Withdrawal Type

Withdrawal Type * Superannuation Superannuation Type * Superannuation

Personal Details

Subscriber Name *	ASHWIN VIJAY LIMAYE	PRAN*	110000156168
Date of Birth*	01/01/2000	Gender*	Male
PAN*	AKLPD8490N	Flat/House No./Bldg. Name*	PLOT NO 75 SHRI NIWAS
Street/Locality	MAIN ROAD	Village and Post Office/Block	ABHINAV NAGAR
City/District*	BORIVALI EAST,BORIVLAI EAST,MUMBAI	State/Union Territory*	Maharashtra
Pincode*	400066	Mobile Number for correspondence*	9833981362
Telephone No.(If any)		Marital Status*	MARRIED
Email ID for correspondence *	ASHWINL@PROTEANTECH.IN	Legally Wedded Spouse Mobile No.*	9920330472
Legally Wedded Spouse First Name*	AAAA	Legally Wedded Spouse E-mail Id.*	VINODV@PROTEANTECH.IN
Legally Wedded Spouse Middle Name	BBBB	Legally Wedded Spouse PAN	
Legally Wedded Spouse Last Name	CCCC	Legally Wedded Spouse Aadhaar No.	
Legally Wedded Spouse Date of Birth	01/02/2002		
Legally Wedded Spouse Gender	Female		

KYC Details

Legally Wedded Spouse Gender Female

Document	Document Type	Identification Number	Validity as Applicable
Aadhaar No. (voluntary) /DL/ Passport/Voter ID/CERSAI ID/ Letter issued by NPR	Aadhaar No. (voluntary)	XXXXXXXX8962	

Final Withdraw Percentage

Final Withdrawal Percentage 50

Next Close

DDO Registration No.: CGV002454E DDO Name: Central Record Office ITBP

PAO Registration No.: 2005496 PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi

DDO Ack ID: 1000000749 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details Office Record and Subscriber Bank Details Employment and Service Details Valuation and UPS Benefits Document Upload Approve Details

Document Upload

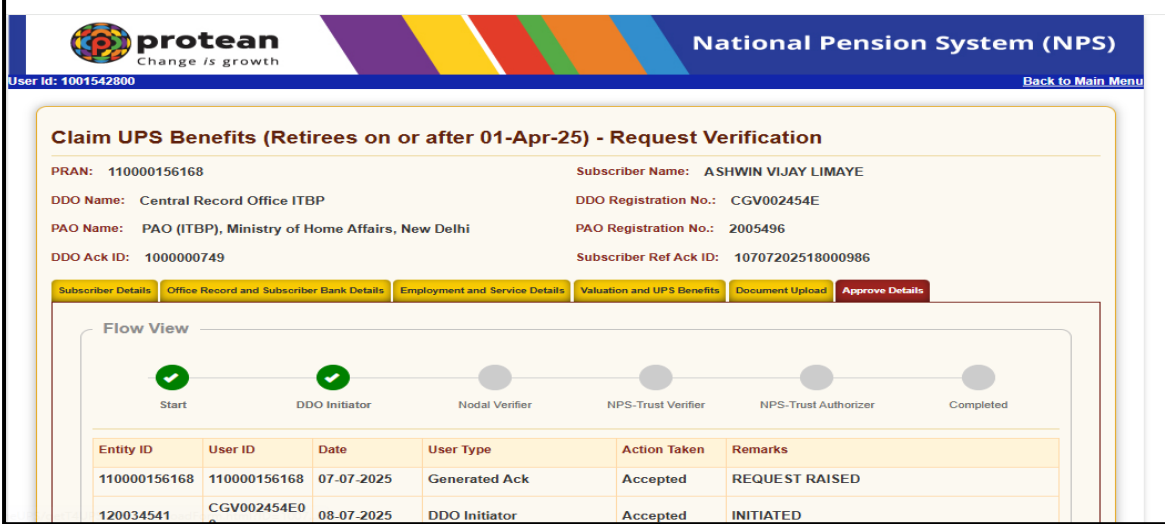
Document Name	File Download
Bank Proof.*	BankProof.pdf
Specimen signature of Subscriber.*	Signature.jpg
Joint photograph with legally wedded Spouse.*	Photo1.jpg
Copy of the document containing employment details verified by HOO.*	FormA2.pdf
Copy of PAN Card of claimant.	
KYC documents of claimant.	
Copy of the signed Form by subscriber (in case the form submitted by subscriber in physical mode).	

Next Close

Figure 11

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- D. The authoriser once verified all details needs to approve the details as specified. The authoriser can download B1 Form if required. To proceed further for processing, select the option "Accept" and click on **e-Sign Button**.



Claim UPS Benefits (Retirees on or after 01-Apr-25) - Request Verification

PRAN: 110000156168 Subscriber Name: ASHWIN VIJAY LIMAYE

DDO Name: Central Record Office ITBP DDO Registration No.: CGV002454E

PAO Name: PAO (ITBP), Ministry of Home Affairs, New Delhi PAO Registration No.: 2005496

DDO Ack ID: 1000000749 Subscriber Ref Ack ID: 10707202518000986

Subscriber Details Office Record and Subscriber Bank Details Employment and Service Details **Valuation and UPS Benefits** Document Upload Approve Details

Flow View

Start DDO Initiator Nodal Verifier NPS-Trust Verifier NPS-Trust Authorizer Completed

Entity ID	User ID	Date	User Type	Action Taken	Remarks
110000156168	110000156168	07-07-2025	Generated Ack	Accepted	REQUEST RAISED
120034541	CGV002454E0	08-07-2025	DDO Initiator	Accepted	INITIATED

B1 Form Download

Download B1 Form

Accept/Reject Request

☐ Accept ☐ Reject

Remarks

Close

Accept/Reject Request

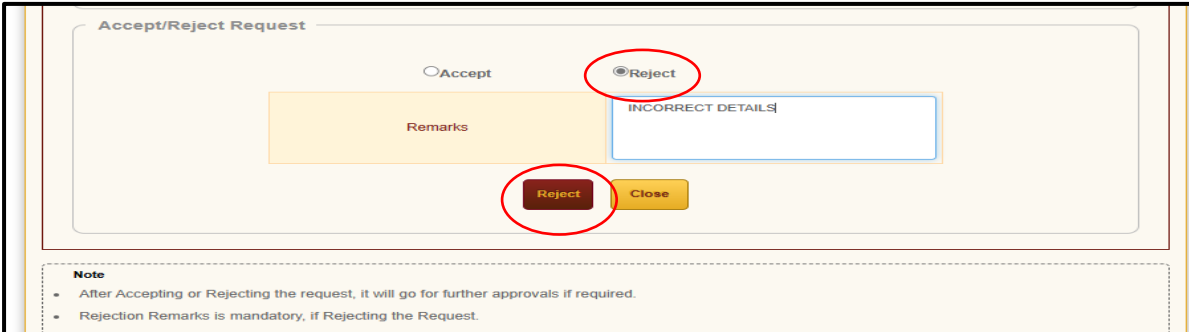
☒ Accept ☐ Reject

Remarks

eSign Close

Figure 12A

In case of rejection, the authoriser needs to select the option "Reject" and click on **Reject Button** by entering the remark for rejection.



Accept/Reject Request

☐ Accept ☒ Reject

Remarks

INCORRECT DETAILS

Reject Close


Note

- After Accepting or Rejecting the request, it will go for further approvals if required.
- Rejection Remarks is mandatory, if Rejecting the Request.

Figure 12B

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- E. The authoriser now will be redirected to e-sign website for e-sign of the Claim UPS Benefit document. The authoriser needs to enter his/her Aadhaar details and enter the OTP which is communicated to Aadhaar linked mobile number (of the user).



National Pension System Trust has requested to Digitally sign the document

Transaction ID: UKC:eSign:9529:20250708111158164 dated 2025-07-08T11:11:04

Please click on the checkbox and enter Aadhaar/Virtual ID


☒ I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -


1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) . for/with National Pension System Trust and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) for/with National Pension System Trust .
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Limited and the data will be stored by Protean eGov Technologies Limited till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar:

[Click Here to generate Virtual ID.](#) [Download Instructions to generate Virtual ID in lieu of Aadhaar.](#)

Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.

NSDL e-Gov is now 



National Pension System Trust has requested to Digitally sign the document

Transaction ID: UKC:eSign:9529:20250708111158164 dated 2025-07-08T11:11:04

Please click on the checkbox and enter Aadhaar/Virtual ID

☐ I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) . for/with National Pension System Trust and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSigning the registration document / service requests under National Pension System (NPS) / Unified Pension Scheme (UPS) / Atal Pension Yojana (APY) for/with National Pension System Trust .
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Limited and the data will be stored by Protean eGov Technologies Limited till such time as mentioned in guidelines from UIDAI from time to time.

ENTER OTP :


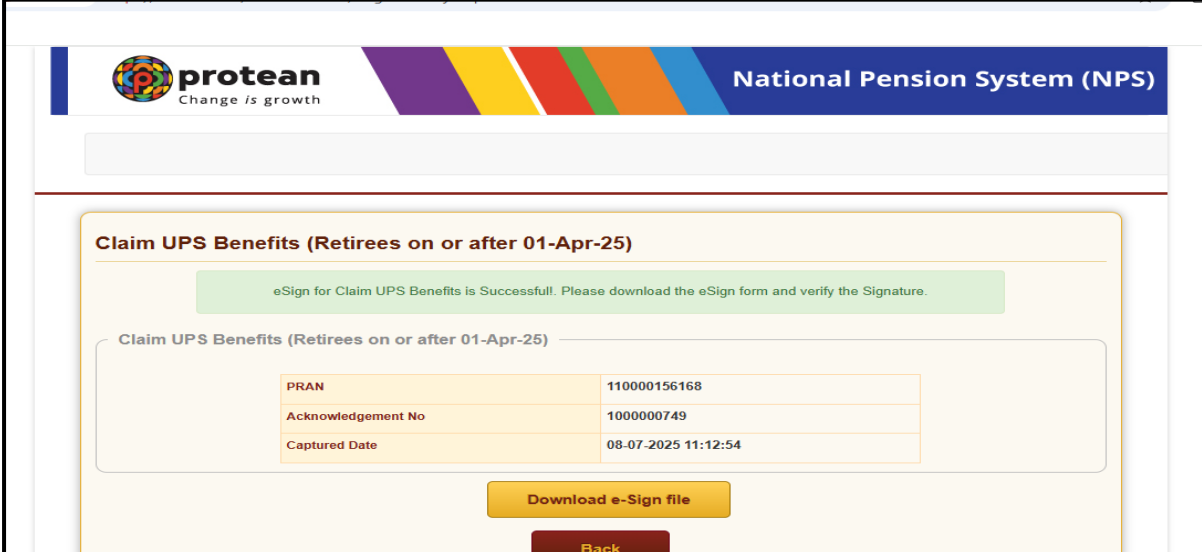
NSDL e-Gov is now 

Figure 13

UPS Claim Benefits- Request initiated by Subscriber (Form B1) - Verified by DDO and Authorized by PAO

- F. Once the OTP is verified, the authoriser will get a confirmation message **“eSign for Claim UPS Benefit is Successful”** on screen. The user shall download the e-signed Claim UPS Benefit document.



The screenshot displays the Protean National Pension System (NPS) interface. At the top, the Protean logo and 'National Pension System (NPS)' are visible. A green message box states: 'eSign for Claim UPS Benefits is Successful! Please download the eSign form and verify the Signature.' Below this, a section titled 'Claim UPS Benefits (Retirees on or after 01-Apr-25)' contains a table with the following details:

PRAN	110000156168
Acknowledgement No	1000000749
Captured Date	08-07-2025 11:12:54

Below the table, there are two buttons: 'Download e-Sign file' and 'Back'.

Figure 14

Once the acknowledgement ID is authorized by PAO checker User, the request will be available to NPS Trust for verification and authorisation. On successful authorisation of request by NPS Trust, UPS claim benefit request will be processed in the CRA system and amount will be credited to beneficiary bank account.

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